



August 18, 2021

Dear Families,

We are looking forward to the start of school in just a few short weeks!

Prior to this email, you received an email to complete your child's back to school paperwork electronically. This is all the important information we need to have on hand, including emergency contacts and medical information, so please complete it prior to Friday, August 27. You can find your electronic paperwork at [www.factsmgt.com](http://www.factsmgt.com), then select **Parent Log In** from the menu bar and **FACTS Family Portal** from the drop-down menu. If you have any questions, please reach out to Mrs. Connery ([cconnery@ie-academy.org](mailto:cconnery@ie-academy.org)).

As you know, COVID-19 continues to remain a concern in our communities. Keeping students and staff safe is our top priority and IEA continues to approach the pandemic with an abundance of caution. Many of our COVID-19 guidelines will remain the same as we start the school year. Our reentry plan is being updated and will be shared with families as soon as it is available. As with last year, we are continually receiving the latest updates and information from the state and adapting our policies to continue to follow the guidance of the Department of Public Health (DPH) and Connecticut State Department of Education (CSDE).

In the meantime, we wanted to be sure to share some important reminders and some new information with you. Please read the information below carefully and thoroughly as there are some changes for the coming school year.

- **First Day of School: September 1st**

As with all Wednesdays, the first day of school will be a 1:00 pm dismissal. Parents are welcome to drop students off in the main office at 8:00 am on the first day, or students can take their regularly scheduled transportation. Staff will be at the doors welcoming students and helping them locate their classrooms.

- **September 2nd and 3rd**

These days will also be 1:00 dismissals for staff training.

- **Transportation**

Please contact your child's district to confirm transportation. They will also be able to provide you with pick up and drop off times.

- **Schedule**  
Monday, Tuesday, Thursday, and Friday our school days are 8:00 am - 2:45 pm  
Wednesdays our school days are from 8:00 am - 1:00 pm
- **Lunch/Snack**  
Please remember IEA does not provide lunch service, please send your child with **lunch and a snack each day**. We do offer refrigerators and microwaves for student lunches, upon request. Please also send your child with a water bottle. If providing lunch daily is a hardship for your family, please reach out to Mrs. Dyl for support ([adyl@ie-academy.org](mailto:adyl@ie-academy.org)). *Please note: A lunch period is now included for students on Wednesdays as well.* (There will be information coming home about the school store in later mailings.)
- **Masks**  
IEA continues to follow the guidance of DPH and CSDE. Masks are required for all students and staff when in the building and on busses or vans. Students should wear their mask to school and have 1-2 additional masks in their backpack in case their mask gets dirty or needs to be replaced.
- **Dress Code**  
IEA no longer requires uniforms, but instead now has a dress code. Essentially, students should wear comfortable, school appropriate attire and closed toed shoes. The full policy can be found [here](#).
- **Physical Education Uniforms**  
IEA's PE uniform policy has also been updated. Students are able to wear any athletic attire they are comfortable in and sneakers with non-marking soles. While all students may change after gym class, high school students should plan to bring a change of clothes. The new policy can be found in our updated student handbook [here](#).
- **Student Handbook**  
Our student handbook has been updated, please be sure to read it [here](#).
- **Supplies**  
IEA provides most, if not all, of the supplies your child will need, including a student planner. If teachers need additional materials to be supplied from home, they will let you know the first week of school.
- **Daily Health Checklist**  
Don't forget to go through the [Daily Health Checklist](#) with your child each day. If you have any concerns, please feel free to reach out to our nurse. Absences should be reported to Mrs. Joseph by phone at 860-236-2049 x.122 prior to 8 am.

Should you have any questions at all, please do not hesitate to reach out! We look forward to seeing your child on the first day of school.

All the best,

Danielle Clermont  
Lower School Director of Education

Deven Constant  
Upper School Director of Education