



840 North Main Street  
West Hartford, CT 06117  
860-236-2049  
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December 1, 2020

Dear Parents, Staff and Community Members:

The Intensive Education Academy has been notified that a member of our school community has tested positive for coronavirus (COVID-19). The affected person has been instructed to remain home in self-isolation for 10 days and has been provided with additional instructions to follow prior to returning to school.

This person was not in the school building during the period of time they were infectious, and as such contact tracing has determined there are no contacts in our school community. In working with the local health department it has been determined no further action is required at this time.

It is important to note that this case has no connection to the case reported last week. Public health data continues to show that schools are at low risk of spreading infection due to the precautions we continue to take: mask wearing, social distancing and hand washing. As cases continue to rise across the state, we ask that you remain vigilant in these practices as well.

As a reminder, this is the list of COVID-19 symptoms for which everyone should monitor in their family members:

- Fever (100.4° Fahrenheit or higher)
- Chills or shaking chills
- Uncontrolled new cough (not due to other known cause, such as chronic cough)
- Difficulty breathing or shortness of breath
- New loss of taste or smell

For additional information on COVID-19 symptoms, please see:

<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

Staff and students exhibiting any of the above symptoms, or feeling ill, should remain home and call their medical provider to report their symptoms and ask about testing prior to seeking in-person care at a clinic, physician's office, or hospital. Don't forget to report any absences via our absence reporting form found here:

<https://www.ie-academy.org/student-life/current-families.html>

**Intensive Education Academy, Inc.**

is a non-sectarian, not-for-profit, State of CT approved special education facility, and a ministry of the Sisters of St. Joseph.

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For more information on what to do if you or a family member has possible symptoms, a diagnosis, or exposure to COVID-19, please see *Addendum 5: Interim Guidance for Responding to COVID-19 Scenarios in Connecticut School Districts*, available here:

<https://portal.ct.gov/SDE/COVID19/COVID-19-Resources-for-Families-and-Educators/Addendums-and-FAQs>

We are closely monitoring this situation and working with the West Hartford-Bloomfield Health District and will provide you with updates as we know more. If you have questions, please do not hesitate to contact me at [jforman@ie-academy.org](mailto:jforman@ie-academy.org) or 860.236.2049.

Sincerely,

Jeffrey Forman  
Executive Director

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