



840 North Main Street  
West Hartford, CT 06117  
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January 14, 2021

Dear Parents, Staff and Community Members:

The Intensive Education Academy was notified that a member of our school community has tested positive for coronavirus (COVID-19). The affected person has been instructed to remain home in self-isolation for 10 days and has been provided with additional instructions to follow prior to returning to school.

Contact Tracing has been completed and contacts have been contacted and instructed to quarantine. At the recommendation of the West Hartford-Bloomfield Health District, IEA is continuing to follow a 14-day quarantine period for those who have been in contact with an infected person out of an abundance of caution for our school community. In working with the local health department it has been determined no further action is required at this time.

As cases across the state continue to increase, we remind you to monitor yourself and family members for these COVID-19 symptoms:

- Fever (100.4° Fahrenheit or higher)
- Chills or shaking chills
- Uncontrolled new cough (not due to other known cause, such as chronic cough)
- Difficulty breathing or shortness of breath
- New loss of taste or smell
- Other non-specific symptoms such as headache, fatigue, sore throat, body aches, nausea/vomiting/diarrhea

For additional information on COVID-19 symptoms, please see:

<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

Staff and students exhibiting any of the above symptoms, or feeling ill, should remain home and call their medical provider to report their symptoms and ask about testing prior to seeking in-person care at a clinic, physician's office, or hospital. Don't forget to report any absences via our absence reporting form found here:

<https://www.ie-academy.org/student-life/current-families.html>

**Intensive Education Academy, Inc.**

is a non-sectarian, not-for-profit, State of CT approved special education facility, and a ministry of the Sisters of St. Joseph.

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For more information on what to do if you or a family member has possible symptoms, a diagnosis, or exposure to COVID-19, please see *Addendum 5: Interim Guidance for Responding to COVID-19 Scenarios in Connecticut School Districts*, available here:

<https://portal.ct.gov/SDE/COVID19/COVID-19-Resources-for-Families-and-Educators/Addendums-and-FAQs>

We are closely monitoring this situation and working with the West Hartford-Bloomfield Health District and will provide you with updates as we know more. If you have questions, please do not hesitate to contact me at [jforman@ie-academy.org](mailto:jforman@ie-academy.org) or 860.236.2049.

Sincerely,

Jeffrey Forman  
Executive Director

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