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August 26, 2015

Dear Parents/Guardians:

The Academy is complying with our governmental suggestions regarding emergency preparedness. In the unlikely event of an emergency situation, your child may have to be picked up early from school. We may have to dismiss at a time when you are not personally available to pick up your child.

It is imperative that we have a list of names, of people that have your permission, to bring your child home. Your child will only be released to the individuals you list on this form.

Please be aware you are giving permission for these individuals to pick up your child in the event of an emergency if you are not available.

If you have any questions regarding this matter, please contact the nurse's office at (860) 236-2049, Ext. 113. Please fill out this form and return it to IEA at your earliest convenience.

Thank you.

Jill O'Donnell
Head of School/Director of Education

Student "Civil Emergency" Transportation Release Form

Name **Relationship to Child**

1. _____

2. _____

3. _____

I give the above individuals permission to transport my child in the event of an emergency if I am unable to pick up my child at the time of dismissal.

Name of Student

Parent/Guardian Signature

Date

Intensive Education Academy, Inc.

is a non-sectarian, not-for-profit, State of CT approved special education facility, and a ministry of the Sisters of St. Joseph.

www.ie-academy.org